

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



Delegation Request Form

Name:

E-mail:

Phone:

Other Phone:

Bus./Org. Name:

Address

PRESENTATION DETAILS

Presenter:

Subject Matter:

Action Requested:

Date Requested:

Equipment to be used:

Projector **Township Laptop** **USB** **Other**

Delegations are provided a maximum of ten minutes, per the Council Procedural By-law.

NOTE: Delegations will not be scheduled if the matter has already been before Council and a decision rendered. Further, multiple or repeat delegations on the same matter will not be scheduled unless new information on the matter is provided.

Please submit your completed request to:

Mrs. Alison Gray, Clerk

agray@tay.ca

450 Park Street, P.O. Box 100, Victoria Harbour, ON, L0K 2A0

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council is collected in accordance with the *Municipal Act, 2001*, and may be used in deliberations, and disclosed in full, including email, names and addresses to persons requesting access to records of Council. All information submitted to the municipality is subject to disclosure under the *Municipal Freedom of Information Act (MFIPPA)*. Questions about this notice of collection should be directed to the Clerk's Office 705-534-7248 ext. 240.