



# The Township of Tay

[www.tay.ca](http://www.tay.ca)

Twitter: @TayTownship

450 Park Street,  
P.O. Box 100  
Victoria Harbour, ON  
L0K 2A0

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## Heritage Committee – Application Form (2018 - 2022 Term of Office)

If architecture and heritage conservation interest you, we invite you to consider serving on Tay's Heritage Committee. The Committee is comprised of a minimum of seven volunteers from the community and one member of Council, with administration assistance from the Planning and Development Department. The Committee meets monthly on the first Thursday at 3:00 pm, usually in the Council Chambers. The meetings are approximately 2 hours in length. Members are volunteers and receive an honorarium of \$25.00 per meeting.

For further information regarding the Tay Heritage Committee, please contact the staff representative Steve Farquharson, Director of Planning & Development by phone at 705-534-7248 x 225 or by email at [sfarquharson@tay.ca](mailto:sfarquharson@tay.ca).

Name: \_\_\_\_\_

Mailing Address (Including 911 number if applicable):  
\_\_\_\_\_  
\_\_\_\_\_

Home Telephone No: \_\_\_\_\_ Business Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

**Please answer the following questions.**

Why would you like to serve on the Heritage Committee?

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\_\_\_\_\_  
\_\_\_\_\_  
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What is your current involvement in community heritage activities or groups?

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Describe your previous experiences and background in the field of heritage, history, and/or architecture.

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List any other qualifications, talents or comments in support of this application.

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Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit your completed applications in a sealed envelope marked "Heritage Committee Application" to the Township of Tay C.A.O., Mr. Robert Lamb, by 4:00 PM on Thursday, January 31, 2019. Applications may be submitted in person or by mail to 450 Park Street, P.O. Box 100, Victoria Harbour, ON, L0K 2A0.

Successful applicants will be notified by phone or e-mail and will be required to sign the Township's Code of Conduct for Citizen Appointees to Boards & Committees prior to formal appointment. The term of appointment will run from December 1, 2018 through to November 14, 2022. Appointment by-laws will be passed in February 2019.

**Notice of Collection:** This application may contain "Personal Information" as defined under the *Municipal Freedom of Information and Protection of Privacy Act*. This information is collected pursuant to the *Municipal Act, 2001* as amended. It will be used by the Township of Tay to process this application to determine whether to appoint an individual to a committee, for administration of such appointment and for law enforcement purposes to ensure compliance with all applicable statutes, regulation and by-laws. Questions about this collection should be directed to the Clerk, 450 Park Street, Victoria Harbour, ON, L0K 2A0 705-534-7248, Ext. 240