

JOB DESCRIPTION

ROADS/PARKS MAINTENANCE STUDENT

REPORTS TO:

Assistant Manager of Public Works
Roads/Parks Lead Hand
Manager of Parks, Recreation and Facilities (indirectly)
Manager of Roads and Fleet (indirectly)

SUMMARY OF FUNCTION:

1. Operates equipment and performs functions in the maintenance and construction of the Municipality's parks operation.
2. Operates equipment and performs functions to maintain the Municipality's road system.

TASKS:

1. Performs general grounds maintenance within parks, facilities, boulevards and park amenities that include (but not limited to) painting, clearing brush, cutting grass & boulevards, planting flowers, watering flowers, collecting garbage and debris, cleaning washrooms and dragging baseball diamonds and beaches.
2. Required to assist in the setup of any park functions, special events or programs.
3. Assists with repairs and construction work related to parks equipment, buildings or grounds.
4. Operates push mowers, ride-on mowers, watering unit, gas powered trimmers, etc.
5. Performs minor maintenance tasks related to vehicles and equipment (i.e. greasing, blade sharpening and replacement).
6. May be required to assist in other departments of the municipality.
7. May have an opportunity to assist with day camp activities.
8. Performs other duties as required.

SKILL:

- Must possess a valid minimum G2 driver's licence.
- First Aid/CPR/WHMIS training preferred.
- Knowledge and experience of push mowers, ride on mowers, tractors and gas powered trimmers an asset.
- Knowledge and experience of general gardening is an asset.
- Requires good customer service and interpersonal skills for day to day interaction with the public.
- Familiar with Occupational Health and Safety regulations.
- Must be able to work independently.

EFFORT:

- ❑ Requires mental alertness to ensure the safety of others.
- ❑ Involves physical exertion, occasional lifting, standing and bending.
- ❑ Requires mental and visual concentration.

WORKING CONDITIONS:

- ❑ Average work week - 40 hours
- ❑ Monday to Thursday 9 hours; Fridays by rotation 8 hours/off.
- ❑ May be required to work weekends or variable hours.
- ❑ May be subject to frequent exposure to severe weather conditions.
- ❑ Approved full height safety boots (20 cm) must be purchased by students and worn at all times.
- ❑ Working environment contains some risks or discomforts associated with the operation of equipment; must follow safety procedures.

Date Prepared: August 12, 1993

Date Revised: January 9, 2017