

**THE CORPORATION OF THE TOWNSHIP OF TAY  
COMMITTEE OF ALL COUNCIL MEETING  
WEDNESDAY SEPTEMBER 19<sup>TH</sup>, 2007  
1:00 P.M.**

**PRESENT:** Deputy Mayor Michael Ladouceur  
Councillor Nelson Baumgardner  
Councillor Rick Black  
Councillor Axel Frandsen  
Councillor Bill Rawson

**STAFF PRESENT:** Bob Duncan, Fire Chief (Section A)  
Rene Robitaille, Deputy Fire Chief (Section A)  
Herb Proudley, Director of Public Works (Section B)  
Jamey Adams, Environmental Superintendent (Section B)  
Gerard LaChapelle, Works Superintendent  
Holly Bryce, Recreation Coordinator (Section C)  
Mara Burton, Director of Planning & Development (Section D)  
Simone Latham, C.A.O.  
Andrea Fay, Clerk  
Cyndi Bonneville, Administrative Support Person

**ABSENT:** Mayor Scott Warnock  
Councillor James Pearsall  
Inspector Richard Philbin, OPP  
Sergeant Douglas Marshall, OPP

Deputy Mayor Ladouceur called the meeting to order at 1:00 p.m.

*(The order of items dealt with during the meeting may differ from the order presented in these Minutes.)*

**1. DECLARATIONS OF INTEREST:**

There were no declarations of interested at this point.

**2. DELEGATIONS:**

**1:30 p.m. – Ms. Nancy LePage – Re: Canine Control Issue:**

We received a delegation from Ms. Nancy LePage requesting exemption of the Township's Canine Control by-law as it relates to a limit of two dogs in a dwelling unit.

Ms. LePage provided a brief synopsis of her situation and responded to questions brought forth.

After discussion and consideration the following motion was moved by Councillor Rawson and seconded by Councillor Frandsen recommending the following to Council for consideration:

**THAT DUE TO EXTENUATING CIRCUMSTANCES 712 SECOND AVENUE BE PERMITTED TO RETAIN THEIR THREE DOGS UNTIL DECEMBER 31, 2008;**

**AND FURTHER IF THE THREE DOGS REMAIN AFTER DECEMBER 31, 2008, A DELEGATION WILL NEED TO BE SCHEDULED IN JANUARY OF 2009 REQUESTING AN EXTENSION PRIOR TO PURCHASING THE NECESSARY TAGS; AND FURTHER WHEN CIRCUMSTANCES RESULT IN THE NUMBER OF DOGS BEING REDUCED FROM THREE TO TWO THE PERMISSION FOR A THIRD DOG WILL AUTOMATICALLY EXPIRE.**

**CARRIED.**

**4:00 p.m. – Mr. Ted Handy – Re: Potential Office Expansion:**

We received a delegation from Mr. Ted Handy with respect to the proposed office expansion.

Mr. Handy provided a drawing depicting the design of the proposed expansion and outlined the location of offices comparing current space versus the proposed addition.

The respective Department Heads were called upon to outline their work area and a question and answer period ensued.

Council thanked Mr. Handy for attending the meeting and provided direction on how to proceed.

**5:00 p.m. – Mr. Gil Rametta – Re: Water Billing Issue:**

We received a delegation from Mr. Gil Rametta with respect to a water billing issue.

Mr. Rametta distributed, to Council and staff, correspondence listing his concerns and requested that the matter be resolved immediately.

The C.A.O. responded to the matter and responded to questions brought forth.

After a lengthy discussion Council concurred that staff be directed to prepare a report with recommendation to Council at the October meeting.

**4. COMMITTEE BUSINESS:**

**A: PROTECTION TO PERSONS & PROPERTY COMMITTEE – CHAIRED BY DEPUTY MAYOR LADOUCEUR:**

A.1 We received for information the O.P.P. monthly statistic reports for August. It was noted that the O.P.P. were not in attendance.

A.2 We received for information the Fire Chief's report for the month of August.

A.3 We reviewed a report from the Fire Chief with respect to the recent purchase of a hydraulic pump. The Fire Chief spoke to the report and it was noted that the hydraulic pump was purchased and is currently installed on the truck.

A.4 We reviewed a letter from the 9-1-1 Advisory Board under date of August 1<sup>st</sup>, 2007, requesting financial assistance to continue the implementation and operation of the 9-1-1 Emergency Number system in Ontario.

After discussion and consideration the following motion was moved by Councillor Rawson and seconded by Councillor Frandsen recommending the following to Council for consideration:

**THAT THE REQUEST OF THE ONTARIO 9-1-1 ADVISORY BOARD FOR FINANCIAL ASSISTANCE IN THE AMOUNT OF \$100.00 TO ENABLE THE BOARD TO CONTINUE ITS WORK AND REPRESENT THE INTERESTS OF MUNICIPAL GOVERNMENTS AND THEIR CITIZENS ON 9-1-1 ISSUES BE APPROVED.**

**CARRIED.**

A.5.1 We received a verbal report from Councillor Rawson with respect to a police matter.

Councillor Rawson advised that he was approached by an officer requesting if Council will consider designating a “Community Safety Zone” within the Township.

The Director of Public Works spoke to the matter and recommended that a report be compiled identifying potential zones and other pertinent information with respect to signs and by-laws.

It was agreed that the Director prepare a report for Council’s consideration.

**B: PUBLIC WORKS COMMITTEE - CHAIRED BY: COUNCILLOR RICK BLACK:**

B.1 We reviewed Staff Report No. 07-62 from the Director of Public Works under date of September 4<sup>th</sup>, 2007, with respect to the Victoria Harbour Water Treatment Plant Standby Power.

After discussion and consideration the following motion was moved by Councillor Frandsen and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT COUNCIL HAVING REVIEWED THE MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT FOR MAINTAINING SYSTEM PRESSURE AND OPERATIONS IN THE TAY AREA WATER SYSTEM, AGREES WITH THE RECOMMENDED SELECTION OF A PERMANENT STANDBY POWER UNIT AT THE VICTORIA HARBOUR WATER TREATMENT PLANT;  
AND FURTHER, DIRECTS THE NOTICE OF COMPLETION BE PUBLICLY CIRCULATED.**

**CARRIED.**

B.2 We received for information Staff Report No. 07-69 from the Works Superintendent under date of September 10<sup>th</sup>, 2007, with respect to their monthly activity report from June 12<sup>th</sup>, 2007 to September 7<sup>th</sup>, 2007.

B.3 We received for information Staff Report No. 07-71 from the Environmental Superintendent under date of September 11<sup>th</sup>, 2007, with respect to their monthly activity report for July & August 2007.

- B.4 Upon introduction of Staff Report No. 07-70 with respect to water meters the Director of Public Work requested that the item be deferred to the October meeting. We agreed that the item be deferred at this time.
- B.5 We reviewed Staff Report No. 07-63 from the Director of Public Works under date of September 5<sup>th</sup>, 2007, with respect to the 2006 capacity reports for the Victoria Harbour Water Treatment Plant, the Victoria Harbour Sewage Treatment Plant and the Port McNicoll Sewage Treatment Plant.  
The Director spoke to the report and it was agreed that the report be received for Committee's information.
- B.6 We reviewed Staff Report No. 07-68 from the Director of Public Works under date of September 7<sup>th</sup>, 2007, with respect to the Port McNicoll and Waubaushene Standpipe.  
The Director spoke to the report and it was agreed that the report be received for Committee's information.
- B.7 We reviewed Staff Report No. 07-64 from the Director of Public Works under date of September 4<sup>th</sup>, 2007, with respect to the preparation of Nutrient Management Plans for Sludge Disposal.  
The Director spoke to the report and it was agreed that the report be received for Committee's information.
- B.8 We reviewed Staff Report No. 07- 67 from the Director of Public Works under date of September 6<sup>th</sup>, 2007, with respect to a request for a streetlight installation.  
After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Rawson recommending the following to Council for consideration:  
**THAT A STREETLIGHT BE INSTALLED, FOR SAFETY PURPOSES, AT 180 MITCHELLS BEACH ROAD, WITH THE COST OF THE STREETLIGHT BEING CHARGED TO THE GENERAL RATE.**
- CARRIED.**
- B.9 We reviewed Staff Report No.07-65 from the Director of Public Works under date of September 4<sup>th</sup>, 2007 in regard to provisions for improvements for the Ellen Street upgrade.  
The Director spoke to the report and it was agreed that the report be received for Committee's information.
- C: GENERAL GOVERNMENT/FINANCE – CHAIRED BY COUNCILLOR AXEL FRANSEN:**
- C.1 We received for information a Report from the Recreation Coordinator under date of September 19, 2007, with respect to the monthly report for August 2007.

- C.2 We reviewed a Report from the Recreation Coordinator under date of September 10, 2007, with respect to the bartenders list for Community Centre functions and the request from three (3) individuals to be added to same.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT LORRAINE LADOUCEUR, ANNETTE EDWARDS AND MARIE-CLAIRE CONSTANTIN BE ADDED TO THE MUNICIPAL LIST OF CERTIFIED BARTENDERS FOR LICENSED COMMUNITY FUNCTIONS.**

**CARRIED.**

- C.3 We reviewed a Report from the Recreation Coordinator under date of September 10, 2007, with respect to the Culture and Recreation Committee structure.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT THE NEW CULTURE AND RECREATION COMMITTEE STRUCTURE BE APPROVED AND IMPLEMENTED AS OUTLINED IN THE RECREATION COORDINATOR'S REPORT DATED SEPTEMBER 10, 2007.**

**CARRIED.**

- C.4 We reviewed a Report from the Recreation Coordinator under date of September 10, 2007, in regard to proposed measures to curb vandalism at Oakwood Park.

After discussion and consideration the following motion was moved by Councillor Black and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT THE OPTIONS OUTLINED WITHIN THE RECREATION COORDINATORS REPORT BE APPROVED AND IMPLEMENTED IMMEDIATELY TO DETER FUTURE VANDALISM AND RELATED PROBLEMS WITHIN TOWNSHIP OWNED PARKLAND;**

**AND THAT A COPY OF THIS REPORT BE FORWARDED TO TAY TOWNSHIP POLICING COMMITTEE FOR IMPLEMENTATION OF A NEIGHBOURHOOD PARK WATCH PROGRAM.**

**CARRIED.**

- C.5 We reviewed a memo from the Recreation Coordinator under date of September 10, 2007, with respect to a request for financial support from the Waubaushene Santa Claus Parade Committee.

After a lengthy discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Black recommending the following to Council for consideration:

**THAT THE WAUBAUSHENE SANTA CLAUS PARADE BE SANCTIONED A TOWNSHIP EVENT;**

**AND FURTHER THAT FINANCIAL ASSISTANCE IN THE AMOUNT OF \$500.00 FOR THE PARADE BE GRANTED AS THE EVENT PROVIDES A DIRECT BENEFIT TO THE RESIDENTS OF TAY TOWNSHIP.**

**CARRIED.**

- C.6 We reviewed a report from the Clerk under date of September 4, 2007, with respect to the 2007/2008 Accessibility Plan.

After discussion and consideration the following motion was moved by Councillor Black and seconded by Councillor Baumgardner recommending the following to Council for consideration:

**THAT THE 2007/2008 ACCESSIBILITY PLAN FOR THE TOWNSHIP OF TAY BE ACCEPTED;**

**AND FURTHER THAT THE SAID PLAN BE MADE AVAILABLE FOR PUBLIC INSPECTION.**

**CARRIED.**

- C.7 We received a verbal report from the C.A.O. with respect to the 2008 Budget adjustment/Salary Grid.

The C.A.O. provided a brief synopsis of previous rate increases and compared same to the surrounding municipalities.

We concurred with the direction of the C.A.O. and further agreed that the rate of increase be re-examined during final budget proceedings.

- C.8.1 We received a report from the Clerk under date of September 11<sup>th</sup>, 2007, in regard to the Municipal Statute Law Amendment Act 2006 – Bill 130.

The Clerk recommended that Council review the report for further discussion and consideration during the October committee meeting.

- C.8.2 We received a verbal report from the C.A.O. in regard to the request for financial assistance from the Severn Sound Environmental Assessment for their Tree Distribution Project.

After discussion and consideration the following motion was moved by Councillor Black and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

**THAT THE FOLLOWING CONDITIONS REQUIRED TO PARTICIPATE IN THE SEVERN SOUND ENVIRONMENTAL ASSOCIATION TREE DISTRIBUTION PROGRAM BE APPROVED;**

- 1. FINANCIAL REQUEST IN THE AMOUNT OF \$2,000.00.**
- 2. THAT THE TOWNSHIP PROVIDES NOTICE TO THEIR RESIDENTS THROUGH THE NEXT TAX BILLING.**

**3. THAT THE TOWNSHIP PROVIDES A FACILITY TO  
DISTRIBUTE THE TREES TO THE RESIDENTS.  
CARRIED.**

C.8.3. We received a verbal report from the C.A.O. with respect to the recent Capital Budget meeting cancelled as a result of low attendance. It was agreed that the meeting be re-scheduled to Thursday, September 27<sup>th</sup>, 2007.

The C.A.O. requested that in the future members of Council notify staff if they are unable to attend a meeting in order to guarantee a quorum.

C.8.4. We received a verbal reminder from the C.A.O. in regard to the Hemson Consulting County Growth Management Study meeting scheduled for Thursday October 4<sup>th</sup> – 7:00 p.m. at the Town of Midland.

C.8.5. We received a verbal update from the C.A.O. regarding the recent water and sewer sustainability workshop.

The C.A.O. advised that this matter will be further discussed during the Capital Budget meeting on September 27<sup>th</sup>, 2007.

At this point a brief discussion ensued with respect to a letter received for information in regard to the County of Simcoe Trails Program. We concurred that this item be brought forward during the committee meeting in October for further discussion.

**D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY  
COUNCILLOR RAWSON:**

D.1 We reviewed a report from the Director of Planning & Development under date of September 7, 2007, with respect to proposed line painting of parallel parking spaces on Talbot Street and Fourth Avenue, Port McNicoll.

After discussion and consideration the following motion was moved by Councillor Rawson and seconded by Councillor Black recommending the following to Council for consideration:

**THAT LINE PAINTING OF PARALLEL PARKING ON TALBOT  
AND FOURTH STREETS IN PORT McNICOLL BE PERMITTED.  
DEFERRED.**

A lengthy discussion ensued and we concurred that the Director of Planning & Development further explore this matter with the Director of Public Works with a recommendation on how to proceed with this matter.

D.2 We reviewed a report from the Director of Planning and Development under date of September 10, 2007, with respect to an application to remove the Holding Symbol as well as a deeming application from lands known as 512 Fifth Avenue.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Frandsen recommending the following to Council for consideration:

**THAT APPLICATION NO. 2007ZBA08 TO REMOVE THE HOLDING SYMBOL FROM LANDS KNOWN MUNICIPALLY AS 512 FIFTH AVENUE BE APPROVED,  
AND FURTHER THAT APPLICATION NO. 2007DM02 TO DEEM LOTS 247 AND 248 PLAN 540 NOT TO BE A REGISTERED PLAN OF SUBDIVISION BE APPROVED.**

**CARRIED.**

- D.3 We reviewed a report from the Director of Planning and Development under date of September 10, 2007, with respect to the proposed telecommunication facility to be located at 2316 Newton Street.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Frandsen recommending the following to Council for consideration:

**THAT THE TOWNSHIP OF TAY CONCURS WITH THE LOCATION SELECTED BY BELL MOBILITY FOR THE COMMUNICATION FACILITY KNOWN AS CS#2041 (GRANNY WHITE SIDEROAD & HWY 12 SITE).**

**CARRIED.**

- D.4 We reviewed a report from the Director of Planning and Development under date of September 10, 2007, with respect to the Façade Guidelines for Victoria Harbour and Port McNicoll.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Councillor Frandsen recommending the following to Council for consideration:

**THAT THE COUNCIL OF THE TOWNSHIP OF TAY ADOPTS THE FAÇADE GUIDELINES FOR TAY TOWNSHIP.**

**CARRIED.**

- D.5 We reviewed a report from the Heritage Committee describing the Heritage Register for the Township of Tay.

The Director of Planning and Development spoke to the report and introduced the members of the Heritage Committee in attendance. The members were provided an opportunity to provide comments on the report and responded to questions brought forth.

After discussion and consideration the following motion was moved by Councillor Frandsen and seconded by Councillor Baumgardner recommending the following to Council for consideration:

**THAT THE COUNCIL OF THE TOWNSHIP OF TAY ADOPTS THE REGISTER OF PROPERTIES OF CULTURAL HERITAGE VALUE OR INTEREST.**

**CARRIED.**

Councillor Rawson thanked the members for attending and complimented them on their efforts.

- D.6 We received for information the monthly By-law Enforcement Services Reports for August.
- D.7 We received for information the monthly Building Services Reports for August.
- D.10.1 We received for information the minutes for the Heritage Committee Meeting of August 2, 2007.
- D.10.2 We received a power point presentation from the Director of Planning and Development depicting the functions of the Heritage Act and Heritage Committee.
- To assist council with heritage matters the Director reviewed the Act in detail and responded to questions brought forth. It was agreed that the Director contact a representative from the Ministry of Cultural to provide Council with a further explanation with respect to the implications of the Heritage Act.
- D.10.3 We reviewed a report from the Director of Planning and Development under date of September 14, 2007, in regard to the Heritage Committee structure.
- The Director outlined the role of the Heritage Committee and the staff representative that acts as the liaison with Council.
- It was agreed that tonight's presentation was informative and resolved the confusion as to the role and responsibilities of the Heritage Committee.
- D.10.4 We reviewed for information a report from the Director of Planning and Development under date of September 14, 2007 with respect to Open Space policies in the Official Plan as they relate to the Skyline Development.

## **5. IN CAMERA SESSIONS:**

During the section of the meeting dealing with Public Works we adjourned to an In Camera Session on a motion moved by Councillor Rawson and seconded by Councillor Baumgardner to deal with a litigation or potential litigation matter.

### **Public Works:**

B.11.1 We received a verbal report from the Director of Public Works with respect to a litigation matter.

The Director was given direction on how to proceed.

During the section of the meeting dealing with General Government/Finance and Planning and Development we adjourned to an In Camera Session on a motion moved by Deputy Mayor Ladouceur and seconded by Councillor Frandsen to deal with personal matters about an identifiable individual, a proposed or pending acquisition or disposition of land and a litigation or potential litigation matter.

### **General Government/Finance:**

C.9.1 We received a verbal update from the Clerk with respect to a property matter.

After discussion and consideration the Clerk was provided with direction on how to proceed with the matter.

- C.9.2 We received a verbal report from the C.A.O. with respect to a personnel matter.

A special Council meeting will be held following the Committee meeting to deal with the related By-law.

**Planning & Development:**

- D.10.1 We received a delegation from a Developer in regard to a property matter.

The Director of Planning & Development spoke to the matter and an open discussion ensued with the developer, in conjunction with the Director, responding to questions brought forth.

Council thanked the Developer for attending the meeting and provided the Director with direction on how to proceed.

- D.10.2 We reviewed a report from the Director of Planning and Development under date of September 13, 2007, with respect to an update on an outstanding property matter.

The CAO was given direction on how to proceed with the matter.

- D.10.3 We received a verbal report from the Director of Planning & Development with respect to a property matter.

The Director was directed to further explore the matter and report back to Council accordingly.

- D.10.4 We received a verbal report from Councillor Rawson in regard to a personnel matter.

The Director responded to the concerns and it was agreed that this matter be further researched with recommendation to Council on how to proceed.

**6. ADJOURNMENT:**

Moved by Councillor Rawson and seconded by Councillor Baumgardner.

**THAT THIS COMMITTEE OF ALL COUNCIL MEETING  
ADJOURN AT 9:05 P.M. AND RECONVENE OCTOBER 17<sup>TH</sup>, 2007.**

**CARRIED.**

Minutes Recorder: Cyndi Bonneville, Administrative Support Person