

**THE CORPORATION OF THE TOWNSHIP OF TAY  
COMMITTEE OF ALL COUNCIL MEETING  
WEDNESDAY, OCTOBER 15<sup>TH</sup>, 2008  
1:00 P.M.**

**PRESENT:** Mayor Scott Warnock  
Deputy Mayor Michael Ladouceur  
Councillor Nelson Baumgardner  
Councillor Axel Frandsen  
Councillor Bill Rawson

**STAFF PRESENT:** Simone Latham, C.A.O./Deputy Clerk  
Alison Thomas, Clerk  
Brian Thomas, Fire Chief  
Joanne Sanders, Director of Finance (Section C)  
Gerard Lachapelle, Works Superintendent (Section B)  
Jamey Adams, Environmental Superintendent (Section B)  
Darryl O'Shea, IT Support

**REGRETS:** Councillor James Pearsall  
Councillor Rick Black

**1. CALL TO ORDER:**

Mayor Warnock called the meeting to order at 1:00 p.m.  
*(The order of items dealt with during the meeting may differ from the order presented in these Minutes.)*

**2. DECLARATIONS OF INTEREST:**

None were presented.

**3. DELEGATIONS:**

**1:30 p.m. – Mr. Rob McCullough – Fire Department ‘Non-Life Saving Emergency’ Call-Out Fine**

Mr. Rob McCullough appeared before Committee regarding receiving a fine as a result of the fire department responding to a ‘non-life saving emergency’ call-out.

Mr. McCullough provided an overview of the incident resulting in the fine noting that according to his records that he stated clearly that this was a ‘non-life saving emergency’. In addition, he outlined the history of dispute with the neighbouring property.

Mr. McCullough requested that the fine be rescinded at this time as the call was a ‘non-life saving emergency’ and the fine is unjust.

Committee requested that the Fire Chief look into the matter and report back at the next regular meeting.

**2:00 p.m. – Mrs. Pat Brooke – Culvert at 321 Robins Pt. Rd.**

Mrs. Brooke appeared before Committee regarding the culvert/ditch in front of their property (321 Robins Pt. Rd.). She provided an overview of their history in the area and construction of their house.

Mrs. Brooke noted that they have done the landscaping over the course of a few years; however, that as the culvert/ditch in front of their property is very steep that landscaping and maintenance has proven difficult. She requested that they be given permission to change the depth and look of the ditch so that they may maintain the property.

Committee deferred the matter so that the Chair of the Public Works Committee and Works Superintendent may conduct a site visit and report back to a future meeting.

**3:00 p.m. – Mr. Rob Thornburn – Georgian Bay Destination Development Partnership – Re: Background Info & Support**

Mr. Rob Thornburn appeared before Committee on behalf of the Georgian Bay Destination Partnership regarding the development of Georgian Bay as a destination tourism market.

Mr. Thornburn outlined the scale of the tourism market throughout the world and in our area highlighting the economic benefits of the tourism sector. He reported that as the market changes and becomes more competitive that a broad tourism strategy needs to be developed to ensure that the area remains competitive.

Mr. Thornburn noted how destination tourism may be used to encourage positive growth in tourism in the Georgian Bay area and highlighted the many attractions within the Georgian Bay area which are being promoted, in conjunction with the Province of Ontario, such as the Georgian Bay Coastal Tour. Mr. Thornburn reported that the area will be promoted through the Province, locally and online through market driven promotional items.

In conclusion, Mr. Thornburn requested that Council pass a resolution supporting this initiative.

Committee agreed to support a motion supporting this initiative through the municipality's membership in the Southern Georgian Bay Chamber of Commerce at the next regular Council meeting.

**3:30 p.m. – Mrs. Downie Schaefer – Sewer Bill Charges**

Mrs. Schaefer appeared before Committee regarding the sewer bill charges for her property. She noted that there was a clerical error and that the appropriate amount has been refunded for 2008. Mrs. Schaefer requested that the remaining portion (2004 to 2008) be addressed and/or refunded.

After discussion and consideration a motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Rawson recommending the following to Council for consideration:

**Cont'd.....**

**THAT WHEREAS A CLERICAL ERROR WAS MADE IN THE BILLING OF 23 GEORGIAN LANE IN CHARGING SEWER RATES FROM 2004 TO 2008 WHERE NO SEWER LINE IS AVAILABLE;**

**AND WHEREAS THIS CHARGE WAS SHOWN ON THE QUARTERLY BILLING RECEIVED BY THE CUSTOMER;**

**AND THAT THE 2008 SEWER RATES IN THE AMOUNT OF \$1,758.83 BE REFUNDED.**

**CARRIED.**

**4:00 p.m. – LURA Consulting – SSEA Sustainability Plan**

Mrs. Susan Hall of LURA Consulting appeared before Committee regarding the SSEA Sustainability Plan. Mrs. Hall outlined the process framework for the sustainability plan noting the vision, goals and objectives that are guiding the process. She noted that they are at the point in the process where they are looking forward from the strategic directions to setting actions for the future.

Mrs. Hall provided an overview of the municipalities, demographics and geography that makes up the watershed noting that all have contributed to the development of the sustainability plan. She reported that Township of Tay is one of the few municipalities that are entirely in the watershed area.

Mrs. Hall commented that the plan combines environmental integrity and protection with economic prosperity and community well-being. In addition, she illustrated how the various partners, groups and committees are working together to develop this plan. She highlighted that as a result of input that environmental protection, economic sustainability/prosperity, and the production of healthy societies emerged as priorities. From these priorities it was reported that goals have been developed that may be incorporated into future municipal planning.

In conclusion, Mrs. Hall outlined the team's next steps towards the development of a draft plan in November with final completion by the end of 2008 and implementation to begin in 2009.

**4. COMMITTEE BUSINESS:**

**A: PROTECTION TO PERSONS & PROPERTY COMMITTEE – CHAIRED BY CO-CHAIR DEPUTY MAYOR LADOUCEUR:**

- A.1 The Protection to Persons & Property Committee was called to order by the Chair at 1:03 p.m.
- A.2.1 We received the O.P.P. monthly statistics report for information for the month of September, 2008.
- A.2.2 We received the monthly's Fire Chief's report for information for the month of September, 2008.

A.2.3 We reviewed a report from the Fire Chief under the date of October 15, 2008 with respect to the EOC Generator Move & Upgrades.

After discussion and consideration a motion was moved by Mayor Warnock and seconded by Councillor Baumgardner recommending the following to Council for consideration:

**THAT WHEREAS IT IS A REQUIREMENT FOR THE MUNICIPALITY TO PROVIDE AN EMERGENCY OPERATIONS CENTER (EOC) FOR USE IN THE EVENT OF A DECLARED EMERGENCY;**

**AND WHEREAS THE FIRE CHIEF HAS REQUESTED QUOTATIONS FROM A NUMBER OF FIRMS TO EQUIP THE EOC;**

**AND WHEREAS THE COSTS ARE DETAILED IN THE REPORT OF OCTOBER 15, 2008;**

**NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF TAY AUTHORIZES THE FIRE CHIEF TO PROCEED WITH THE WORK;**

**AND FURTHER THAT THE PROJECT BE FUNDED WITH THE \$100,000.00 IN INFRASTRUCTURE MONIES RECENTLY RECEIVED FROM THE PROVINCE;**

**AND FURTHER THAT THE FIRE CHIEF BE GIVEN APPROVAL TO PROCEED IMMEDIATELY.**

**CARRIED.**

A.3 No Other Business Items were presented.

A.4.1 We received for information the Deputy Fire Chief's monthly activity report for September 2008.

A.4.2 We received for information the Fire Prevention Officer's monthly activity report for September 2008.

A.4.3 We received for information the Care Animal & Pest Control monthly activity report for September 2008.

**B: PUBLIC WORKS COMMITTEE - CHAIRED BY CHAIR COUNCILLOR BILL RAWSON:**

B.1 The Public Works Committee was called to order by the Chair at 1:23 p.m.

B.2.1 We reviewed Report No. 08-68 from the Works Superintendent under date of October 3, 2008 with respect to Ellen Street, Victoria Harbour Reconstruction.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

**Cont'd.....**

**THAT THE FUNDS ALLOTTED FOR THE RECONSTRUCTION OF ELLEN STREET IN THE AMOUNT OF \$118,500.00, AS WELL AS, THE SIDEWALK CONTRACT FOR ELLEN STREET IN THE AMOUNT OF \$20,000.00 BE CREDITED BACK TO THE CONSTRUCTION PROGRAM FOR 2009.**

**CARRIED.**

B.2.2 We received for information Report No. 08-67 from the Works Superintendent under date of October 3, 2008 with respect to the Works Department monthly report for September 2008.

B.2.3 We reviewed Report No. 08-69 from the Works Superintendent under date of October 3, 2008 with respect to 2009 Capital Equipment Acquisition, One (1) 2009 Tandem Axel Diesel Powered Cab & Chassis Plus Plow & Harness.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

**THAT COUNCIL CONCURS WITH THE CAPITAL EQUIPMENT PURCHASES CONTAINED IN THE 2009 CAPITAL BUDGET FOR PUBLIC WORKS BUDGET AND AUTHORIZES THE WORKS SUPERINTENDENT TO PROCEED WITH THE ACQUISITION OF THE EQUIPMENT, INCLUDING TENDERING OF SAME FOR COUNCIL'S APPROVAL.**

**CARRIED.**

B.2.4 We received for information Report No. 08-70 from the Environmental Superintendent under date of October 3, 2008 with respect to the Environmental Department monthly report for September 2008.

Staff were requested to report back on the exterior condition of the Rope Water Treatment Plant.

B.2.5 We reviewed Report No. 08-71 from the Environmental Superintendent under date of October 3, 2008 with respect to Proposals for Detailed Engineering Services Water Distribution System Improvements.

After discussion and consideration the following motion was moved by Councillor Frandsen and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

**THAT THE PROPOSALS SUBMITTED FOR DETAILED ENGINEERING SERVICES FOR WATER DISTRIBUTION SYSTEM IMPROVEMENTS FOR 2009 BE AWARDED TO TOTTEN SIMMS HUBICKI ASSOCIATES AS DETAILED IN THEIR PROPOSAL DATED OCTOBER 3, 2008.**

**CARRIED.**

In addition, staff was given direction to proceed immediately with the works and that Totten Simms Hubicki Associates be requested to complete the associated survey works on staff's direction.

- B.2.6 We received Report No. 08-72 from the Environmental Superintendent under date of October 3, 2008 with respect to Tenders for Contract 2008-24, Port McNicoll Wastewater Treatment Plant Equalization Storage Tank.

**DEFERRED TO A FUTURE MEETING.**

- B.3.1 We received a verbal report from the Works Superintendent regarding the condition of the Waverly Rink Building.

Committee requested that staff report back on a short-term solution for a 2009 rink building (i.e. relocation of trailer, electrical work, etc.).

- B.4.1 We received for information correspondence from the County of Simcoe regarding Bulky Item Waste Collection. Staff was requested to send a letter to the County of Simcoe requesting that the matter be sent back to the Waste Management Committee for reconsideration at their meeting on November 3, 2008.

- B.4.2 We received for information correspondence from the County of Simcoe regarding Optional Collection Items for 2009 Curbside Collection Calendar.

**C: GENERAL GOVERNMENT/FINANCE – CHAIRED BY CHAIR COUNCILLOR FRANSDSEN:**

- C.1 The General Government & Finance Committee was called to order by the Chair at 3:00 p.m.

- C.2.1 We reviewed for information a report from the Recreation Coordinator under date of October 15, 2008, with respect to the recreation update for the month of September 2008.

- C.2.2 We reviewed a report from the Recreation Coordinator under date of October 15, 2008, with respect to Winter 2009 Recreation Programming & Special Event Proposal.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT THE PROPOSED RECREATION PROGRAMMING AND SPECIAL EVENTS FOR WINTER 2008-2009 ARE APPROVED AS OUTLINED IN THIS REPORT.**

**CARRIED.**

- C.2.3 We reviewed a report from the Recreation Coordinator under date of October 15, 2008, with respect to Request for Assistance and Support – Waubaushene Santa Claus Parade.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT THE WAUBAUSHENE SANTA CLAUS PARADE ON NOVEMBER 30, 2008 BE SANCTIONED A TOWNSHIP EVENT;**

**AND THAT AS PER TAY TOWNSHIP'S GRANTS AND DONATION POLICY, FINANCIAL ASSISTANCE IN THE AMOUNT OF \$800.00 BE GIVEN TO THE ORGANIZING COMMITTEE TO ASSIST WITH THE EXPENSES RELATED TO THE EVENT;**

**AND THAT STAFF BE DIRECTED TO PREPARE THE ROAD CLOSURE BY-LAW FOR PASSING AT THE NOVEMBER 12, 2008 COUNCIL MEETING.**

**CARRIED.**

- C.2.4 We reviewed a report from the Recreation Coordinator under date of October 15, 2008, with respect to Joint Use Agreement between Simcoe Muskoka Catholic District School Board and Tay Township.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT STAFF BE DIRECTED TO FORWARD THE RECOMMENDATIONS WITHIN THIS REPORT TO THE SIMCOE MUSKOKA CATHOLIC DISTRICT SCHOOL BOARD;**

**AND THAT A NEW JOINT USE AGREEMENT BE NEGOTIATED WITH THE BOARD AND PRESENTED TO COUNCIL FOR APPROVAL.**

**CARRIED.**

- C.2.5 We reviewed a report from the Clerk under date of October 15, 2008, with respect to a Portion of Duck Bay Road abutting Pier 69 Marina.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

**THAT THE PROPERTY DESCRIBED AS PART OF THE DUCK BAY ROAD ALLOWANCE WHICH ABUTS THE PIER 69 MARINA AND IS CURRENTLY BEING USED BY THE MARINA FOR ADDITIONAL PARKING BE SOLD WITH THE FOLLOWING COSTS BEING PAYABLE TO THE TOWNSHIP:**

- **ADVERTISING**
- **OUR LEGAL FEES**
- **SURVEY**

**CARRIED.**

- C.2.6 We received a verbal report from the Chief Administrative Officer regarding the use of portable classrooms during office renovations. Council considered the matter and staff was given direction to proceed.
- C.3.1 No Other Business Items were presented.
- C.4.1 We received for information a media advisory from the County of Simcoe regarding Honours Achievement.
- C.4.2 We received for information correspondence from AMO regarding the National Do Not Call List and Implications for Municipal Candidates in Ontario.
- C.4.3 We received for information correspondence from the Simcoe Muskoka District Health Unit – 2008 Beach Report History.
- C.4.4 We received for information a report from the Director of Finance regarding the Operating Fund Financial Report as at September 30, 2008.
- C.4.5 We received for information a report from the Director of Finance regarding an Analysis of Capital Expenditures as at September 30, 2008.

**D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY DEPUTY MAYOR MICHAEL LADOUCEUR:**

- D.1 The Planning & Development Committee was called to order by the Chair at 4:40 p.m.
- D.2.1 We reviewed for information a report from the Director of Planning and Development under date of September 24, 2008 with Proposed Street Names – Victoria Glen Estates.
- After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Rawson recommending the following to Council for consideration:
- THAT COUNCIL APPROVE THE NAME CARDINAL CIRCLE TO BE USED WITHIN THE VICTORIA GLEN SUBDIVISION.**
- CARRIED.**
- D.2.2 We received for information a report from the Director of Planning and Development under date of September 24, 2008, with respect to Proposed Street Names – Skyline Phase 1A.
- After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Baumgardner recommending the following to Council for consideration:
- THAT COUNCIL APPROVE THE STREET NAMES DOCK LANE AND SWAN LANE TO BE USED WITHIN THE SKYLINE CONDOMINIUM.**
- CARRIED.**

- D.2.3 We reviewed for information the monthly Municipal By-law Enforcement Services report for the month of September 2008.
- D.2.4 We reviewed for information the monthly Building Services report for the months of September 2008.
- D.3.1 We received a verbal report from the CAO regarding the heritage application for 154 William Street.
- D.3.2 We received a verbal report from the CAO regarding the C.I.P. application for 154 William Street.
- Following discussion, staff was directed to advise the applicant that a motion will be coming forward to the next regular Council meeting approving the total CIP Grant in the amount of \$10,000.00 and that they have permission to proceed with the window replacement.
- D.3.3 We received correspondence from the Heritage Committee requesting a meeting with Council to review the role and function of the Heritage Committee.
- Following review and discussion, Council requested that the Committee be requested to attend the next Council meeting.
- D.4 No Items for Information were presented.

**5. IN CAMERA SESSION:**

Following the regular Committee of All Council business we adjourned to an "In Camera" Session and the following motion was passed.

**MOVED BY: COUNCILLOR BILL RAWSON**

**SECONDED BY: COUNCILLOR NELSON BAUMGARDNER**

**COUNCIL ADJOURN TO AN IN CAMERA SESSION;**

**AND FURTHER THAT THIS PORTION OF THE MEETING BE CLOSED TO THE PUBLIC PURSUANT TO THE FOLLOWING SECTION(S) – AS MARKED, OF SECTION 239, SUBSECTION (2) OF THE MUNICIPAL ACT, 2001:**

**PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES.**

**CARRIED.**

- 5.1 We received a verbal report from the Fire Chief with respect to a potential litigation matter as it relates to a fire code issue.
- After discussion Council gave direction and requested to be kept up to date on the matter.

**MOVED BY: DEPUTY MAYOR MICHAEL LADOUCEUR  
SECONDED BY: COUNCILLOR AXEL FRANSEN  
THAT COUNCIL ADJOURN FROM THE IN CAMERA SESSION  
AT 5:25 P.M. AND RETURN TO THE REGULAR MEETING.  
CARRIED.**

**MOVED BY: DEPUTY MAYOR MICHAEL LADOUCEUR  
SECONDED BY: COUNCILLOR AXEL FRANSEN  
THE REPORT OF THE COMMITTEE OF THE WHOLE BE  
ADOPTED AS READ.  
CARRIED.**

**6. ADJOURNMENT:**

Moved by Councillor Baumgardner and seconded by Councillor Rawson.  
**THAT THIS COMMITTEE OF ALL COUNCIL MEETING  
ADJOURN AT 5:28 P.M. AND RECONVENE NOVEMBER 19, 2008.  
CARRIED.**

Minutes Recorder: Alison Thomas, Clerk