

STAFF REPORT

PUBLIC WORKS DEPARTMENT

TO: COMMITTEE OF ALL COUNCIL

**FROM: NICK COLUCCI, P. ENG.
DIRECTOR OF PUBLIC WORKS**

DATE: FEBRUARY 17, 2010

SUBJECT: WAY FINDING SIGNAGE

ORIGIN:

Director of Public Works

PURPOSE:

To award Contract for the manufacture and installation of Way Finding Signage to be installed in Waubaushene, Victoria Harbour, Port McNicoll and Waverley.

WAY FINDING SIGNAGE TENDER:

Staff obtained 5 tenders from contractors for the manufacturing and installation of the Way Finding Signage as identified in the Community Adjustment Fund (CAF) application.

The following tenders for the supply and installation of signage were received and opened during the tender opening at 2:15pm on Thursday, February 4th, 2010:

Contractor	Description	Part 1	Part 2	Part 3	Part 4	Part 5	Part 6	Part 7	TO
Root Cellar Signs	Sample A	\$27,177.09							\$2
Root Cellar Signs	Sample B	\$33,099.08							\$3
Concept Signs		\$41,326.56	\$2,295.92	\$4,278.76	\$4,852.74	\$2,948.17	\$521.81	\$30,306.24	\$8
Quality Signs	No Installation	\$7,290.00	\$441.90	\$883.80	\$736.50	\$549.20	\$137.50	\$10,615.50	\$2
Brooklin Signs		\$84,200.00	\$2,490.00	\$3,120.00	\$2,980.00	\$2,120.00	\$440.00	\$22,272.00	\$1
Pinnacle Grafix	LATE	\$116,710.00	\$1,106.00	\$3,315.00	\$3,900.00	\$2,340.00	\$315.00	\$19,200.00	\$14

The tender prices do not include GST.

The quotations were received and reviewed by the Township of Tay Staff.

The low bidder is Concept Signs at the total bid price of \$86,530.20.00 (excluding GST).

COMMENTS:

The amount approved in the CAF funding application for the construction of Way Finding Signage was \$71,650.00. The quotation from Concept Signs at the total bid price of \$86,530.20 is above this budget. The director contacted the low bidder (Concept Signs) and requested a further discount to the contract to meet the \$71,650.00 budgeted amount. Concept signs agreed to match this budget price provided they are awarded Parts 1 through 7.

It is recommended that the revised tender price of \$71,650.00 submitted by Concept Signs be accepted and that Concept Signs be contracted immediately to commence the fabrication of the Way Finding Signage for installation prior to the March 31st, 2010 CAF deadline.

RECOMMENDATION:

The following recommendation is submitted for Council's consideration:

- a) THAT THE TENDER IN THE AMOUNT OF \$71,650.00 SUBMITTED BY CONCEPT SIGNS BE ACCEPTED AND THAT CONCEPT SIGNS BE CONTRACTED IMMEDIATELY TO COMMENCE THE FABRICATION OF THE WAY FINDING SIGNAGE FOR INSTALLATION PRIOR TO MARCH 31st., 2010; AND**
- b) THAT THE BY-LAW ALLOWING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND CONCEPT SIGNS BY THE MAYOR BE ADOPTED; AND**
- c) THAT ONCE THE CONTRACT IS EXECUTED BY THE MAYOR AND CONCEPT SIGNS THE BID DEPOSITS RECEIVED FROM THE NON SUCCESSFUL BIDDERS BE RETURNED.**

Respectfully submitted,

Nick Colucci, P. Eng.
Director of Public Works