

Township of Tay

2012 Budget Schedule

Year 2012 – 2016	5-10 Year Plan
July 6, 2011	Department Heads receive budget sheets
August 15, 2011	Draft 1 to Treasury
August 31, 2011	Overview of Capital by Department Heads and Superintendents
Sept 20, 2011	Report distributed to Council
Oct 4, 2011(Tues)	Special General Government Committee meeting to review Long Term Plan
Oct 12, 2011	Draft 2 to Council for adoption at regular Council meeting
Year 2012	Operating Budget
August 10, 2011	Budget worksheets (detail) to Department Heads Salary Budgets to Department Heads
Sept 6, 2011	Department Heads submit budget worksheets back to Treasury
Sept 14, 2011	Analysis of Capital Works Completed (by Treasury) for the year 2011 Budget summary worksheets (surplus projection for the year 2011)
Oct 10th to Oct 21, 2011	Draft 1 completed, overview CAO/Department Head meetings
Nov. 9, 2011	Draft 1 report to Council
Nov 15, 2011(Tues)	Special Budget Meeting, Draft 1
Nov 22, 2011(Tues)	Special Budget Meeting, Draft 2 (If required)
December 14, 2011	Council Motions for Departmental Revenues and Expenditures. By Law for Water and Sewer Rates
Year 2012	
April 10, 2012	Final Budget Report distributed. Includes Policing costs, tax rate and assessment impact and updated prior years surplus
April 17, 2012(Tues)	Special Budget meeting
May 8, 2012	Adoption of Municipal Budget & Tax Rate By-Law