



**THE CORPORATION OF THE TOWNSHIP OF TAY**

**450 Park St., P.O. Box 100  
Victoria Harbour, ON  
L0K 2A0**

**FARMERS MARKET LICENCE APPLICATION**

The applicant for a Farmers Market Licence shall submit the following:

- Completed application with required licence fee
- Proof of minimum \$2 million (\$2,000,000) liability insurance
- If the applicant is not the owner of the property on which the business is to be located, proof of permission to operate on private property is required
- If the event is on private property and the applicant is not the owner of the property on which the Farmers Market is to be located, proof of permission to operate on private property is required.

Prior to issuing the licence, the applicant must:

- Obtain zoning clearance
- If applicable, provide a site diagram/sketch, drawn to scale showing the location of the proposed Farmers Market on the property including setbacks from the adjacent property lines, the proposed location of any parking, signage and garbage/recycling containers as well as entrances/exits where applicable.

Annual Licence:

Replacement Licence:

Applicant Identification:

Operating Name of Farmers Market: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Operating Business Address: \_\_\_\_\_

Mailing Address (including postal code): \_\_\_\_\_

Telephone Number: Home \_\_\_\_\_ Business \_\_\_\_\_

Contact Person/Position: \_\_\_\_\_

Farmers Market Information:

Types of items being sold: \_\_\_\_\_

Proposed location and site plan for auction:  
\_\_\_\_\_  
\_\_\_\_\_

Date(s) of Operation: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

**License Fee:**

**Quick Code: COML**

**Farmers Market Annual Licence: \$ 325.00**

**Replacement Licence: \$ 50.00**

Please refer to the following checklist to ensure that all required documentation has been attached to your application:

Documentation	Attached	Arranged	Approved <i>(Office use only)</i>
Letter of permission from property owner (if needed)			

Licence fee (payable to the Township of Tay)			
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Upon receipt of the completed application, we will arrange for Zoning to be reviewed.  
 Zoning Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note that applications may take up to 10 business days to process.**

**Farmers Market Regulations**

1. An applicant applying for a Farmers’ Market, if located on Township property, must enter into a Farmers’ Market Agreement and provide all necessary documentation.
2. The number of licensed Farmers’ Markets located on municipal property is limited to one per settlement area per season.
3. The applicant shall ensure that all Farmers’ Market vendors are restricted to Simcoe County with the majority of producers of farm products primarily selling or offering for sale their own products. No vendors shall resell for products produced by others.
4. The applicant shall ensure that all certificates of approval that may be required from various agencies including the Simcoe Muskoka District Health Unit have been obtained from its vendors.
5. The applicant shall ensure that the Farmers’ Market is operated under the terms of the Farmers Markets of Ontario Rules and Regulations.