



## **Township of Tay**

### **General Information & Cemetery Price List**

**Victoria Harbour Union Cemetery  
Waverley United Church Cemetery  
Waubashene Protestant Cemetery**

Cemetery Operator: Township of Tay

Contact: Katelyn Johns, Municipal Clerk  
450 Park Street, PO Box 100  
Victoria Harbour, ON  
L0K 2A0  
(705) 534-7248 x240  
[clerk@tay.ca](mailto:clerk@tay.ca)

## **Township of Tay**

### **General Information**

Active cemeteries owned and operated by the Township of Tay:

- **Victoria Harbour Union Cemetery (VHUC):**  
21 Jephson Street, Victoria Harbour
- **Waverley United Church Cemetery (WUCC):**  
17039 County Rd 27, Elmvale
- **Waubashene Protestant Cemetery (WPC):**  
13691 Highway 12, Waubashene

Lots are available for purchase at the all three active cemeteries (VHUC, WUCC, and WPC).

The Cemetery By-law allows for the following:

Regular lot (3'x12' or 4'x10')

- one body, or
- one body & six cremated remains, or
- 6 cremated remains

Cremation lot (3'x3') *\*only available at the WPC*

- 4 cremated remains

While the cemeteries are open to vehicular traffic, visitors must stay on the established roads and parking areas.

It is highly recommended that should you wish to purchase Interment Rights (lot/grave) within one of the cemeteries, that you contact the Clerk's Department to schedule an appointment to ensure staff are available to assist you with the selection of a lot for yourself and/or loved one.

### **To purchase Interment Rights (Grave/Lot):**

- Contact the Clerks Department at (705) 534-7248 x240 or [clerk@tay.ca](mailto:clerk@tay.ca) to make an in-person appointment;
- Meet with staff at the Municipal Office (450 Park Street, Victoria Harbour) to review contract, price list, and cemetery by-law;
- Optional: go to cemetery with staff to select lot(s);
- Complete contract and additional documentation at the Municipal Office;
- Complete payment (cash, cheque, or debit).

### **To Schedule an Interment (Burial):**

- Contact the Clerks Department at (705) 534-7248 x240 or [clerk@tay.ca](mailto:clerk@tay.ca) to make an in-person or phone-call appointment;
- **No Interment will be permitted until the following steps are completed:**
  - A Burial Permit or Certificate of Cremation under the Vital Statistics Act has been issued and provided to the Cemetery Operator;
  - An Interment Rights Contract has been signed and presented authorizing the burial;
  - All applicable fees have been paid by Interment Rights Holder, funeral home or agent; and
  - Arrangements are made through the Township of Tay with its contractor to schedule a burial service.

## **User Fees and Service Charges By-law 2021-66**

### **Schedule 'B' - Cemetery Price List**

#### **Sale of Interment Rights Victoria Harbour Union Cemetery:**

Grave (Lot) Size	Interment Rights	Care and Maintenance	Total Before HST	HST (13%)	Total
<b>3' x 12'</b>	\$600	\$400	\$1,000	\$130	\$1,130

#### **Sale of Interment Rights Waverley United Church Cemetery:**

Grave (Lot) Size	Interment Rights	Care and Maintenance	Total Before HST	HST (13%)	Total
<b>4' X 10'</b>	\$600	\$400	\$1,000	\$130	\$1,130

#### **Sale of Interment Rights Waubashene Protestant Cemetery:**

Grave (Lot) Size	Interment Rights	Care and Maintenance	Total Before HST	HST (13%)	Total
<b>4' X 10'</b>	\$600	\$400	\$1,000	\$130	\$1,130
<b>3' X 3'</b>	\$450	\$300	\$750	\$97.50	\$847.50

#### **Regular Graves (3'x12' and 4'x10' Lots) may contain:**

- one full burial, or
- one full burial & 6 cremated remains, or
- 6 cremated remains.

#### **Cremation Graves (3'x3' Lots) may contain:**

- 4 cremated remains
- \*Only offered at Waubashene Protestant Cemetery in designated area*

**Additional Items for Purchase by Interment Rights Holder:**

	Cost	HST (13%)	Total
<b>Corner Posts (4)</b>	\$500.00	\$65.00	\$565.00

*\*This total includes installation*

**Interment and Disinterment Fees:**Monday to Friday

<b>Burial (Opening and Closing) Type</b>	Cost	HST (13%)	Total
Full/Standard	\$1200.00	\$156.00	\$1356.00
Cremation	\$600.00	\$78.00	\$678.00

Saturday

<b>Burial (Opening and Closing) Type</b>	Cost	HST (13%)	Total
Full/Standard	\$1350.00	\$175.50	\$1525.50
Cremation	\$730.00	\$94.90	\$824.90

Statutory Holiday

<b>Burial (Opening and Closing) Type</b>	Cost	HST (13%)	Total
Full/Standard	\$1925.00	\$250.25	\$2175.25
Cremation	\$1090.00	\$141.70	\$1231.70

*\*Does not include cost of a concrete vault. If desired, a concrete vault may be ordered through a funeral home.*

<b>Disinterment (Opening and Closing) Type</b>	Cost	HST (13%)	Total
Full/Standard	\$2,500.00	\$325.00	\$2,825.00
Cremation	\$1,000.00	\$130.00	\$1,130.00

*\*Disinterment services are only offered Monday-Friday.*

**Administrative Fees:**

<b>Service Type</b>	<b>Cost</b>	<b>HST (13%)</b>	<b>Total</b>
Transfer of Interment Rights	\$100.00	\$13.00	\$113.00
Duplicate Interment Certificate	\$100.00	\$13.00	\$113.00
Transfer Back to Municipality	\$100.00	\$13.00	\$113.00
Location Staking	\$75.00	\$9.75	\$84.75

**Bereavement Authority of Ontario (BAO) Administrative Fees:**

<b>Service Type</b>	<b>Cost</b>	<b>HST (13%)</b>	<b>Total</b>
BAO Service Fee (For Interments Only)	\$30.00	N/A	\$30.00

**Markers, Monuments & Foundations:**

Markers and monuments are subject to size restrictions set out in the Township's Cemetery By-law 2019-49 and are purchased through a monument company (not through the Cemetery Operator/Township).

Care and maintenance of markers/monuments is assumed by the Township and therefore this fee (Care and Maintenance Fee) must be paid to the Township either directly by the customer or by the monument company.

Monuments are required to be placed on a foundation as per the Cemetery By-law 2019-49. The monument company or purchaser is required to submit a drawing of the monument with measurements to the Township (Cemetery Operator) who will arrange the purchase and installation of the foundation, as per the Township contract.

The following shall be paid to the Township by the monument company or customer prior to the installation of a marker, monument, and/or a foundation (as required):

**Care and Maintenance Fees for Markers/Monuments:**

<b>Size of Markers/Monuments</b>	<b>Cost</b>	<b>HST (13%)</b>	<b>Total</b>
Flat Marker (over 173 sq. inches)	\$100	\$13.00	\$113.00
Upright Monument (under 4' in height or width), including the base	\$200	\$26.00	\$226.00
Upright Monument (over 4' in height or width), including the base	\$400	\$52.00	\$452.00

*\*No Care and Maintenance Fee is taken for flat markers < 173 sq. inches*

*\*This fee does **not** include a marker/monument (must be purchased by the Interment Rights Holder through a Monument Dealer)*

**Concrete Foundation Price List:**

<b>Size of Monument/Marker</b>	<b>Size of Foundation</b>	<b>Cost</b>	<b>HST (13%)</b>	<b>Total</b>
Width up to 14"	To 36"	\$626.00	\$81.38	\$707.38
	37" – 42"	\$694.00	\$90.22	\$784.22
	43" – 48"	\$754.00	\$98.02	\$852.02
	49" – 54"	\$812.00	\$105.56	\$917.56
	55" – 60"	\$872.00	\$113.36	\$956.76
Width up to 16"	To 36"	\$652.00	\$84.76	\$745.73
	37" – 42"	\$721.00	\$93.73	\$814.73
	43" – 48"	\$780.00	\$101.40	\$881.40
	49" – 54"	\$838.00	\$108.94	\$946.94
	55" – 60"	\$898.00	\$116.74	\$1,014.74
Width up to 18"	To 36"	\$678.00	\$88.14	\$766.14
	37" – 42"	\$748.00	\$97.24	\$845.24
	43" – 48"	\$807.00	\$104.91	\$911.91
	49" – 54"	\$865.00	\$112.45	\$977.45
	55" – 60"	\$924.00	\$120.12	\$1,044.12
Any Width over 60" call for pricing				

*\*This total includes installation of Foundation*

Note: All Care and Maintenance contributions are regulated by the Funeral, Burial & Cremation Services Act (FBCSA), 2002, S.O. 2002, c.33.

Staff is hereby authorized to update annual increases to the cemetery fees as established per the Township's User Fees & Service Charges By-law 2021-66.

*Revision Date: March 26, 2025*